

# BOARD OF COUNTY COMMISSIONER'S

## AMENDED AGENDA

June 25, 2012

9:00 A.M.

### REGULAR MEETING

CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve, Amend, or Modify the Minutes: of the Regular Meeting of June 18, 2012.
- E. Bid Openings: Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)
  - 1. County Bid #FB-1566 – Roof Repair for the arena located at the Cleveland County Fairgrounds, 615 E. Robinson, Norman, Oklahoma.
- F. Old Business: Discussion, Consideration, and or Action of the following:
  - 1. Award or Reject County Bid #HWY-1560 – Four-month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from July 5, 2012 to November 4, 2012.
  - 2. Award or Reject County Bid #EB-1564 – One-Year (1) Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2012 through June 30, 2013.
- G. Items of Business: Discussion, Consideration, and/or Action regarding the following:
  - 1. Service Agreement between the Cleveland County Sheriff's Office at 10501 Hwy 77 and WCA (Waste Corporation of Oklahoma) to provide a container for disposal of solid waste at a fee of \$57.00 a month for a One (1) year term July 1, 2012 to June 30, 2013.

2. **Interlocal Agreement between Cleveland County Board of County Commissioners** and the District Attorney’s Office for legal advice and/or representation for County Officers by the Civil Division of the District Attorney’s Office from July 1, 2012 through June 30, 2013.
3. **Interlocal Agreements between the Board of County Commissioners of Cleveland County** and following Cities, Towns, School Districts and Tribes for the Fiscal Year 2012-2013:
  - a. Independent School District No. 57
  - b. Citizen Potawatomi Nation
  - c. Absentee Shawnee Tribe of Oklahoma
  - d. Town of Lexington
  - e. City of Moore
  - f. City of Noble
  - g. City of Norman
  - h. Town of Slaughterville
  - i. City of Oklahoma City
4. **Agreement between Cleveland County Board of County Commissioners** and Mary Abbott Children’s House for the amount not to exceed \$30,000.00 from July 1, 2012 through June 30, 2013.
5. **Annual Lease Agreement between the Cleveland County Treasurer** and Underground Vaults & Storage Inc. for 14 Cubic Feet of Storage for Essential CD’s and Microfilm in a Controlled Environment at the rate of \$42.00 per cubic foot. Total Annual Agreement is \$588.00. Effective July 1, 2012 to June 30, 2013.
6. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and Technique Data Systems, Inc. formerly known as Central Business Machines & Systems for (23) Epson TM-H6000 III Validator Printers at a rate of \$85.00 each. (1) Canon CR-180 Check Scanner at a rate of \$395.00. Total Annual Maintenance \$2,350.00. Effective July 1, 2012 to June 30, 2013.
7. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and Stanley Convergent Security Solutions for Closed Circuit Television/Security Cameras within the Treasurer’s Office. Total Annual Maintenance \$900.00. Effective July 1, 2012 to June 30, 2013.
8. **Annual Maintenance Agreement between the Cleveland County Treasurer** and Sooner Copy Machines, Inc. for the following:
  - a. Seven (7) Sharp MX-4501 with a per copy charge of \$0.0075 for black/white and \$0.07 for color
  - b. Four (4) Sharp ARM455 with a per copy charge of \$0.0075 for black/white
  - c. One (1) Sharp ARP450 with a per copy charge of \$0.0075 for black/white
  - d. One HP 4250 with a per copy charge of \$0.05 for black/white
  - e. One (1) Destroyit 4003 Paper Shredder with a monthly service fee of \$16.95Effective July 1, 2012 to June 30, 2013.
9. **Annual Lease Agreement between the Cleveland County Treasurer** and Pitney Bowes for a Connect 2000+ Mail Machine and Color Printer. Total Annual Lease Amount \$4,200.00. Effective July 1, 2012 to June 30, 2013.

10. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer and Manatron, Inc. for Hardware Maintenance Support for the following:**
11.
  - a. Dell PE2800 Server with Monitor. Total Support \$3,854.84
  - b. Software Support – Payment Processing Interface with Official Payment Corp (COLLECTMAX-S) \$4,388.59
  - c. Manatron Tax Manager Support (MVPTAXMGR-S) \$98,551.89
  - d. Oracle Specific License Support – 25 Users (ORACLE-S) \$2,220.83
  - e. Back-Up Executive Support – (BACKUPEXEC-S) \$667.13
  - f. PC Anywhere Modem Support – (PC ANYWHERE) \$138.25
  - g. CollectMax Software Support (COLLECTMAX-S) \$6,072.65
  - h. Web Hosting for CollectMax (WEBHOSTCOLLECT-S) \$3,772.95
  - i. Manatron CollectMax Data Extract Support – (COLLECTMAX-DATA-S) \$4,527.55
  - j. Manatron MVPTAXMGR Point of Sale Support (MAPTAXMGR-POS-S) \$6,872.16
  - k. Chexit 21 System – (CHEXIT21-S) \$2,202.62
  - l. Total Software Support - \$129,414.62
  - m. Administration Services – Data Administration Services for Tax Manager (DATAADMIN311-S) \$14,104.49
  - n. Total Combines Annual Hardware/Software and Administration Services Support - \$147,373.95Effective July 1, 2012 to June 30, 2013.
12. **Annual Contract Renewal between the Cleveland County Treasurer and Joe B. Lawter, Attorney at Law for Representation and Consultation of Various Legal Matters regarding Bankruptcy. Attorney Service Fees at the rate of \$150.00 per hour. Actual expenses incurred such as postage and per copy charge of \$0.10 per copy. Effective July 1, 2012 to June 30, 2013.**
13. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer and Konica Minolta for (5) Bizhub C360 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color and (2) Bizhub C452 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color. Effective July 1, 2012 to June 30, 2013.**
14. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer and General Mailing Equipment, Inc. for a Letter Opener Model #3050 for \$320.00 and a Table Top Conveyor Model KBS-2 for \$110.00. Total Annual Maintenance \$430.00. Effective July 1, 2012 to June 30, 2013.**
15. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer and Financial Equipment Company for :**
  - a. (11) Currency Counters @ 359.00 per unit for a total of \$3,949.00
  - b. (6) Citizen Model 3550 Printers @ 67.00 per unit for a total of \$402.00
  - c. (4) Glory Teller Count Software @ \$90.00 per unit for a total of \$360.00
  - d. (1) Citizen Model 3550 Printer at the pro-rated amount of \$69.00.Effective July 1, 2012 to June 30, 2013.

16. **Annual Contract Renewal between the Cleveland County Treasurer** and Dine DeFilippo for Professional Services. Services include Title Search Reports at a rate of \$100.00 each and Title Verifications at a rate of \$7.00 each. Effective July 1, 2012 to June 30, 2013.
17. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and Cox Business Services for Business Internet Connection 15 MB/3MB to be shared with the County Clerk. The County Treasurer will pay the EVEN months and the County Clerk will pay the ODD months. Total Monthly charges \$224.95. Effective July 1, 2012 to June 30, 2013.
18. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and Cox Business Services for Business HD Advanced Video Complete Basic Cable at \$19.99 and a Digital HD Receiver for \$5.25. Total Monthly Maintenance \$25.24. Effective July 1, 2012 to June 30, 2013.
19. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and R.K. Black, Inc. for (2) Kyocera Printers-Model KM5035 with a per copy charge of \$0.0135 to be billed quarterly. Effective July 1, 2012 to June 30, 2013.
20. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and Black Mesa Security, LLC for an Insulated Fire Vault Door and a Knight TL-30 Safe Model #7334 with a Combination Key/Locking Dial. Total Annual Maintenance \$375.00. Effective July 1, 2012 to June 30, 2013.
21. **Annual Maintenance Agreement Renewal between the Cleveland County Treasurer** and A.E.C. Solutions for Telephone Software Support for Jantek Time Clock System. Total Annual Maintenance \$500.00. Effective July 1, 2012 to June 30, 2013.
22. **Contract for Services between the Cleveland County Health Department** and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Norman office from June 1, 2012 to June 30, 2013. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing; \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State labor rates). All pricing is for one year for the Norman office.
23. **Contract for Services between the Cleveland County Health Department** and Firetrol Protection Systems to provide services to inspect and /or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Moore office from June 1, 2012 to June 30, 2013. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing; \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State labor rates). All pricing is for one year for the Moore office.

24. **Annual Maintenance Agreement between the Cleveland County Sheriff’s Office and Global Software for July 1, 2012 through June 30, 2013 for \$24,221.00 for maintenance services.**
25. **Service Agreement between the Cleveland County Sheriff’s Office and Smiths Detection to provide On-Site Service to X-Ray Machines in the Courthouse for the period beginning July 1, 2012 and ending June 30, 2013 for \$7,822.00.**
26. **Joint Resolution between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sub-Lease Agreement previously entered into on July 1, 2011 set to expire after June 30, 2012. This agreement will be effective from July 1, 2012 through June 30, 2013.**
27. **Joint Resolution between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2011 set to expire after June 30, 2012. This agreement will be effective from July 1, 2012 through June 30, 2013.**
28. **Rescind the following item from Hooten Oil Co. – Bid #HWY-1552 – Rescind awarded item from Bid Summary on Page 3, Shell Rotella T 14w40 CJ4-SM 1 gallon container and 55 gallon Drums; and on Page 12, Shell Rotella T CJ4/SM 15w40 for 250 gallon tank for District #1 awarded in May 14, 2012 Commissioner’s meeting. Shell Rotella T will be Re-Bid.**
29. **Detention Services Agreement between Cleveland County and Communityworks for Juvenile Detention Services in the amount of \$21.74 per day per child from July 1, 2012 through June 30, 2013.**
30. **Agreement between Cleveland County District #2 and Eureka Water Company for the lease of water cooler at \$7.20 per month and purchase of water at \$6.20 per 5-gallon bottle from July 1, 2012 through June 30, 2013.**
31. **Resolution to renew the Interlocal Cooperative Agreement between the Board of County Commissioners of Cleveland, Payne, Logan, McClain, Oklahoma, Garvin and Murray Counties and the Circuit Engineering District #5 for joint and cooperative action to perform any governmental service, activity or undertaking which the public agency is authorized by law July 1, 2012 through June 30, 2013.**
32. **Copier maintenance agreement between OSU and Sooner Copy Machines, Inc. for Model Sharp MX5500N Digital Copier. Monthly cost per copy \$0.0095 per Black & White copies and \$0.058 per color copy. Contract effective form July 1, 2012 to June 30, 2013.**
33. **Lease Agreement between the F. DeWayne Beggs Detention Center at 2550 W. Franklin and Pitney Bowes for a rental and maintenance agreement on a DM100 desktop mailing system at a monthly fee of \$47.66 a month for 60 months.**
34. **Resolution authorizing the collections of a use tax pursuant to Title 68, Oklahoma Statues 2001 Section 1411, at a rate equaling the County Sales Tax Rate of One-Quarter of one cent (.25) and being collected commensurate with the One-Quarter Cent (.25) Sales Tax, as authorized by the County Election of December 9, 2008. The proceeds to be used for a lawful county purpose.**

**35. Approval of the May, 2012 Monthly Report** of Shari Kinney, Cleveland County Health Department.

**36. Approve the following Cash Fund Appropriations:**

a. Co. Assessor’s Revolving	\$ 44.00
b. Child Abuse Prevention	\$ 191.08
c. Bridge Capital Improvement	\$ 44.06
d. Cleveland County Justice Center	\$ 700,000.00
e. Co. Bridge and Road Improvement Fund	\$ 59,382.75
f. Co. Commissioner’s Bldg. Fund	\$ 13.86
g. Co. Clerk’s Lien Fee	\$ 3,283.24
h. Co. Clerk’s Preservation Fee	\$ 28,752.67
i. County Health	\$ 25,709.62
j. Court Clerk Revolving Fund	\$ 11,845.34
k. Drug Court Revolving Fund Adult	\$ 565.22
l. Co. Fair Board	\$ 17,878.50
m. Highway Unrestricted	\$ 650,476.14
n. Sales Tax	\$ 624,117.23
o. Co. Sheriff Commissary	\$ 40,189.05
p. Sheriff Courthouse Security Service Fee	\$ 3,632.10
q. Co. Sheriff Environmental Reward	\$ 51.25
r. Co. Sheriff Federal Share Revenue	\$ 3.06
s. Co. Sheriff Revolving	\$ 81,018.88
t. Co. Sheriff Service Fees	\$ 68,082.42
u. Co. Sheriff Jail Fund	\$ 8,150.14
v. Co. Treasurer’s Certification Fee	\$ 5,650.00

**37. Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

12-0012 – F2	12-0063 – T2A
12-0013 – F2	12-0081 – T2A
12-0264 – SM2	12-0096 – T2A
12-0379 – H2	12-0108 – T2A
12-0559 – CCJC2	12-0119 – T2A
12-0572 – CCJC2	12-0123 – T2A
12-1792 – CCJC2	12-0427 – T2A
12-2322 – CCJC2	12-0777 – T2A
12-2858 – CCJC2	12-1387 – T2A
12-2861 – CCJC2	12-1390 – T2A
12-3270 – R2	12-1393 – T2A
12-3271 – R2	12-1597 – T2A
12-3453 – R2	12-1863 – T2A
12-3470 – R2	12-2055 – T2A
12-3770 – CCJC1C	12-2106 – T2A
12-3792 – SM2	12-2497 – T2A
12-4147 – CCJC2	12-2500 – T2A
12-4150 – B2A	12-3026 – T2A
12-4232 – CCJC1C	12-3189 – T2A
12-4678 – SL2	12-3249 – T2A
12-4687 – SL2	12-3254 – T2A

- 12-4835 – SA2
- 12-4988 – SA2
- 12-4989 – SA2
- 12-4991 – SA2
- 12-4992 – SA2
- 12-3485 – MD2
- 12-0221 – FF2
- 12-0787 – CFDCREA2
- 12-2476 – CFBRE2
- 12-4583 – CFBRE2
- 12-3392 – T2A
- 12-3395 – T2A
- 12-3438 – T2A
- 12-3655 – T2A
- 12-3724 – T2A
- 12-3988 – T2A
- 12-3990 – T2A
- 12-3991 – T2A
- 12-4520 – T2A
- 12-4596 – T2A
- 12-4598 – T2A
- 12-5635 – T2A

**38. Review, Audit and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

FY 11/12

a. General Fund	\$ 754,536.92
b. Highway Fund	189,515.30
c. Health Fund	154,280.38
d. Sheriff Service Fee Fund	775.56
e. Sheriff Cleveland County Justice Center Fund	172,757.47
f. Sheriff Revolving Fund	4,501.45
g. Sheriff Courthouse Security Service Fee Fund	30,711.25
h. Treasurer Certification Fee Fund	387.86
i. Fair Board Fund	23,840.64

**H. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**I. Commissioner’s Discussions regarding County Business:**

- 1. Road Districts
- 2. General County issues or business

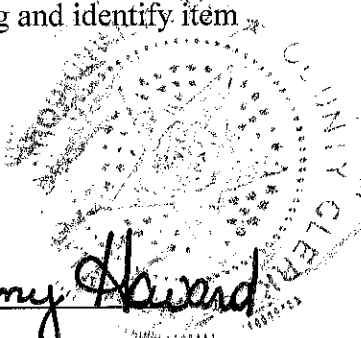
**J. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**K. Adjourn**

06-22-12A10:04 RCVD

Date & Time Posted: \_\_\_\_\_

  
*Jammy Howard*  
 County Clerk  
*By Peggy Lyne*